



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 10th July 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
19th June 2024

AGENDA

1. **In Attendance**
2. **Apologies for absence:** Cllr R Drake
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 12th June 2024
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**

7. Planning Applications

(7.1) Council to consider and agree responses to the following Planning Applications;

PL/2024/01104/MINFHO Cottage Farm Frog Lane Balsall Common Solihull – Proposal: Single storey rear extension to existing annexe building – comments due 17th July, extension requested

PL/2024/01105/LBC Cottage Farm Frog Lane Balsall Common Solihull – Proposal: Listed building consent for single storey rear extension to existing annexe building – comments due 17th July

PL/2024/00933/MINFHO Cottage Farm Frog Lane Balsall Common Solihull - Take down existing single storey garaging & outbuildings, replacing with new garaging, outbuilding, associated facilities (Gym, Hobby Room and Workshop) and extending existing driveway – comments due 17th July

PL/2024/00911/LBC Cottage Farm Frog Lane Balsall Common Solihull - Listed building consent for demolition of existing garaging & outbuilding within the curtilage of Cottage Farm, Frog Lane, Balsall Common CV7 7FP – comments due 17th July

PL/2024/00734/MINFOT Holly Grange Holly Lane Balsall Common Solihull – Proposal: Replacement of existing tower with new dog physio unit – comments due 10th July extension requested

PL/2024/00812/COU Holly Grange Holly Lane Balsall Common Solihull - Change of use from barn for use as donkey sanctuary – comments due 12th July

PL/2024/00576/MINFHO 40 Arden Close Balsall Common Solihull CV7 7NY - Install a 10kw Valient heatpump – comments due 17th July

PL/2024/00974/MINFHO Bradnocks House Bradnocks Marsh Lane Bradnocks Marsh Solihull - Installation of a Vaillant 12kW arotherm plus air source heat pump and removal of a Worcester Bosch external oil boiler – comments due 17th July

PL/2024/01091/MINFHO Croft Farm Meer End Road Meer End Solihull - First floor bedroom extension, and minor external remodelling to main elevation – comments due 17th July

PL/2021/03321/PPFL Berkswell Service Station 52 Kenilworth Road Balsall Common Solihull - Demolition of existing buildings and erection of a Class E (a) Food Retail Store, with associated access, car parking and landscaping – comments due 17th July

PL/2024/01205/MINFHO Howletts Farm Fernhill Lane Balsall Common Solihull - Ground and first floor extensions to an existing residential dwelling following partial demolition works; external and internal alterations; addition of a balcony on the southern elevation; creation of a pond; and associated work – comments due 18th July

PL/2024/01206/LBC Howletts Farm Fernhill Lane Balsall Common Solihull - Ground and first floor extensions to an existing residential dwelling following partial demolition works; external and internal alterations; addition of a balcony on the southern elevation; creation of a pond; and associated works – comments due 18th July

PL/2024/01218/LBC Howletts Farm Fernhill Lane Balsall Common Solihull - Listed building consent for erection of first floor within an existing detached garage, along with the addition of dormers, an external staircase and balcony – comments due 24th June

PL/2024/01217/MINFHO Howletts Farm Fernhill Lane Balsall Common Solihull - Formation of a first floor within an existing detached garage, along with the addition of dormers, an external staircase and balcony – comments due 24th July

(7.2) To note the following Planning Determinations;

PL/2024/00466/TPO 7 Chapel Drive Balsall Common CV7 7EQ – **APPROVED**

PL/2024/00527/MINFHO Balsall Farmhouse Magpie Lane – **WITHDRAWN**

PL/2024/00575/TPO 23 Dengate Drive Balsall Common Solihull CV7 7UL – **APPROVED**

PL/2024/00678/PN Telecommunications Mast Kenilworth Road – **Prior Approval Required and Refused**

(7.3) Awaiting Planning decisions;

PL/2021/01360/MAJFOT Land At 722 Kenilworth Road and Land Adjacent To Harper Fields Care Home Balsall Common Solihull – **Awaiting decision**

PL/2023/01520/PPOL Land At Station Road Balsall Common - **Awaiting decision**

PL/2023/02248/PPOL Land At Frog Lane Balsall Common Solihull – **Awaiting decision**

PL/2024/00869/PPFL Lady Katherine Housing And Care Fen End Road West – **Awaiting decision**

PL/2024/00870/LBC Lady Katherine Housing And Care Fen End Road West – **Awaiting decision**

PL/2024/00483/TPO 90 Needlers End Lane Balsall Common Solihull CV7 7AB – **Awaiting decision**

8. Accounts

(8.1) Bank Reconciliation

- To sign off Bank Reconciliation for the period 01.06.24 – 30.06.24
- (8.2) To note** the Cashbook and Reserve Movements reports for June 2024
- (8.3) To approve** the following payments below using the General Power of Competence for the month of June 2024
- (8.4) To propose** to nominate two Councillors to authorise this month's bank payments as per Agenda Item **(8.3)**

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.07.24	Payslip	Tracey Carpenter	July Salary	-	-
30.06.24	2024/BPC33	J Parry-Evans	June temp clerk	-	750.00
17.06.24	3787	Pied Piper	Mole Control	17.00	102.00
01.07.24	24-07-034	Fairways	Grounds Maintenance	240.33	1442.00
01.07.24	24-07-034	Fairways	Playground Inspections	23.19	139.16
05.06.24	24-06-341	Fairways	Removal of Noticeboard	45.80	274.80
14.06.24	1591	Vish Gardening	Planter maintenance	-	50.00
27.06.24	1611	Vish Gardening	Planter watering	-	74.50
22.06.24	1603	Vish Gardening	Planter watering	-	74.50
18.06.24	TBalsall/7956	Stephen Hill Mason	Memorial Repairs	861.00	5166.00
30.06.24	June	Lance Judge-Porter	Graves maintenance project	-	482.95
18.06.24	249702-1	SLCC	Annual Fee 1.8.24 – 31.7.25	-	288.00
17.08.20	1425131587	NALC	Rebuilding Highstreet AB	6.49	38.93
27.06.24	4417054	Viking Office Group	Copier paper / stamps	4.97	40.62
02.07.24	2023-0502	BC Village Hall	Room Hire	-	32.00

(8.5) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.06.24 – 30.06.24.

- * Monthly Fee (dd) £3
- * Monthly Adobe (dd) £0 – no charge June, July, August
- * Stamps £5.40
- * Cleaning materials £7.12

(8.6) Proposal to note Pro Forma invoice 106157 £291.67 + vat paid 18.06.24 cemetery skip hire

9. **Proposal for Council** to approve the use of Willow Park for the Warwickshire Cricket Foundation to encourage small cricket activity. This project focuses on engaging children within the local community to get them physically active.
10. **Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
11. **Proposal for Council** to receive funding progress for VASA from Cllr Slatter.
12. **Proposal for Council** to provide an update on the Programme Manager.
13. **Proposal for Council** to note the report from Councillor Drake of an informal meeting with the agents for the proposed development on Lavender Hall Farm. Also to note that a group of councillors from both Parishes will be visiting BBV to view the current status of HS2 construction through Berkswell Parish.
14. **Proposal for Council** to receive an update since the 9th August 2023 PC meeting Agenda Item (10.1) on the approval of arranging a legal lease agreement with SMBC with regards Oakley play area.
15. **Proposal for Council** to approve a Grant Application from Heart of England School for £500 to go towards the new library refurbishment.
16. **Proposal for Council** to note the Bengal Brasserie in Balsall Common has now closed.
17. **Proposal for Council** to note that there was a further road traffic accident 21st June at the Holly Lane/Table Oak Lane/Brees Lane junction and to request SMBC re-paint the white lines here as soon as possible, following last month's surface re-dressing.

18. **Proposal for Council** to note the closure and boarding up (downstairs only) at The Tipperary Inn, Meer End. Given the attraction of empty public houses to vandalism and the Tipperary's historic value, Council to request local police include it on their patrols.
19. **Proposal to receive** a verbal report by Cllr Tindall on the recent Birmingham Airport Consultive Committee meeting.
20. **Proposal for Council** to note cemetery memorial and grave remedial works update.
21. **Proposal for Council** to approve repair costs to play equipment:
(21.1) Oakley play area
- 4.4m stainless steel slide ground fixed, ordered for installation August 1996. Sharp metal protruding.
 - Seesaw, installation date unknown. Sounds like bearings, loud grating noise.
 - Upright spinner doesn't rotate, top cap missing.
- (21.2) Willow Park**
- Play bongos, installed c2018. All 3 drum surfaces missing
- Waiting for repair quote from Wicksteed Leisure at time of sending out agenda.**
22. **Council to note** Ward Councillor Burrow's objection to the Aldi Planning application.
(22.1) Proposal for Council to object on the same grounds i.e. that solar panels should be included especially over parking areas
23. **Proposal for Council** to approve for the Christmas Lights Switch on Friday 29th November 2024:
- * Purchase of two Christmas Trees £400 + vat
 - * Ordering of Christmas Lights from SMBC £5,746 + vat
 - * Instruct Traffix to make application for road closure and undertake £300 + vat
24. **Proposal for Council** to write to SMBC expressing concern about the poor condition of much of the footpath in the centre of Balsall Common, particularly that in front of the pharmacy and Italian restaurant which puddle badly whenever it rains.
25. **Council to note** the success of both the Picnic in the Park and the Balsall Beerfest, Council to write to the organisers of both thanking them for arranging these events for our community.
26. **Council to note** the Balsall Common Litter Picking Statistics for June 2024
27. **Correspondence:**
(27.1) Council to note Exagen email regarding Holly Lane Energy Park - Appeals and Consultation Notification
28. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be on Wednesday 14th August 2024, 7:30pm in the Westlake Room

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.